

THE MINUTES OF A MEETING OF RUSHBURY PARISH COUNCIL HELD ON 20 JUNE 2022 AT 8:00PM IN THE COMMITTEE ROOM, RUSHBURY VILLAGE HALL, RUSHBURY

No parishioners being present, the meeting commenced at 7:35pm.

2833. WELCOME

Councillor Dr C Stevenson welcomed everyone to the meeting of Council.

2834. APOLOGIES

Apologies received from Councillor M McFarland.

2835. PRESENT

Councillor Dr C Stevenson - Chairman, Councillors P Bodimeade, A Dixon, T Flashman, Ms A Henderson, M Pye, A Richards.

Clerk C Maclean.

2836. ABSENT

Councillor G Gough.

2837. DECLARATION OF INTERESTS

None

2838. MINUTES OF PREVIOUS PARISH COUNCIL MEETINGS

2838a. Council Meeting of 21 March 2022

Councillor P Bodimeade proposed, Councillor A Richards seconded that the Minutes of the Parish Council meeting held on 21 March 2022 be adopted and it was resolved that the Chairman sign these as a true record.

2838b. Council Annual General Meeting on 30 May 2022

Councillor M Pye proposed, Councillor A Dixon seconded that the Minutes of the Annual General Meeting held on 30 May 2022 be adopted and it was resolved that the Chairman sign these as a true record.

2838c. Council Meeting held on 30 May 2022

Councillor A Richards proposed, Councillor T Flashman seconded that the Minutes of the meeting held on 30 May 2022 be adopted and it was resolved that the Chairman sign these as a true record.

2839. CHAIRMAN'S/CLERK'S NOTES

Chairman's Notes

2839a. Councillor Apologies: Councillor Dr C Stevenson reminded Councillors of the need to advise the Clerk of apologies for absence in advance of any meeting. This is to help ensure that the meeting will be quorate and where it is not, rescheduling of the meeting can take place.

Councillors noted that in future apologies would be noted without the reason being recorded.

2839b. Parish Meeting: Councillor Dr C Stevenson advised Councillors of the proposed attendance from representatives of the Village Hall and Millennium Green Trust at the next meeting of Council to discuss the car park at the Village Hall and Green along with the assets belonging

to the Council on the site. Consideration would be given to whether it may be appropriate to transfer these assets away from the Parish Council.

Clerk's Notes

- 2839c. **Council Laptop:** The Clerk advised that the performance of the Council's laptop is deteriorating in view of its age. Councillors agreed that the Clerk should investigate costs relating to a replacement.
- 2839d. **Councillor Emails:** Councillors noted the plan to create separate Councillors emails and this would be undertaken along with a review of the current email setup of the Council.
- 2839e. **Zoom Account:** Councillors agreed that the Clerk should proceed to investigate costs relating to the setup of a Zoom account for the Parish Council.
- 2839f. **Crucial Crew:** The Clerk recalled the proposal by the Wainwright Trust to consider making the financial contributions towards the school pupils attending the Crucial Crew events in place of the Parish Council. Councillor M Pye advised that the Trustees had considered this and it was agreed that payment would be made by them.
- 2839fg **Defibrillator:** The Clerk recalled discussions on the proposed defibrillator near the school and Councillor M Pye advised that this matter was still under consideration. Future updates would be provided as this progressed.

2840. **CORRESPONDENCE**

- 2840a. **OPCC Survey:** Councillors noted the survey for completion. It was agreed that the Clerk draft responses and share with Councillors prior to submission to the OPCC.
It was agreed that the Police should be invited to a meeting of the Council and the Clerk would extend an invitation.
- 2840b. **Septic Tank Article in Daily Telegraph:** Councillors noted the article shared by Councillor M McFarland relating to the new regulations impacting house sales.
- 2840c. **Climate Care Course:** Councillors noted the course being offered on Climate Care.
- 2840d. **Training Sessions:** Councillors noted the schedule of session being offered via SALC.
- 2841e. **Civility & Respect Project:** Councillors noted the project being undertaken with updates being provided by NALC.

2841. **SHROPSHIRE COUNCILLOR'S REPORT**

Councillors noted the absence of Shropshire Councillor Mrs C Motley from the meeting and no report had been provided.

2842. **PARISH COUNCILS WORKING RELATIONSHIPS**

Councillor Dr C Stevenson advised Councillors that a draft paper setting out the opportunities and challenges around a potential merger of the Parish Council with Eaton Under Heywood and Hope Bowdler Parish Council would be prepared for consideration by a sub-group of Councillors between the two Councils.

Councillors noted that two parishioners attended the Annual Assembly of Eaton Under Heywood and Hope Bowdler Parish Council but expressed no views on the possibility of the merger. It was noted that there is a desire by the Eaton Under Heywood and Hope Bowdler Councillors for the merger to be considered.

Councillor A Richards agreed with Councillors the importance of ensuring opportunity for residents of the parish to be involved and their views considered.

Councillor Dr C Stevenson advised Councillors that work on any merger would cease in October 2022 as members of Shropshire Council would shift their focus to the Parliamentary Boundary Review which runs for twelve months. Councillors noted that the outcome of any changes at that level along with town and parish councils would be in place in time for the elections in 2025.

2843. **PARISH PLAN AND SURVEY**

Councillors reviewed a number of questions drafted for consideration. Councillor Dr C Stevenson recommended to Councillors to review the questions and provide feedback to Councillor A Dixon by 10 July.

2844. **PLANNING**

Planning Application received for:

2844a. 22/02292/VAR (validated 30/05/2022): Longville Farm, Longville in the Dale, Much Wenlock, Shropshire, TF13 6DS

Proposal: Variation of Condition 2 (approved plans) attached to 20/00209/FUL conversion of traditional farm buildings to create 4 residential dwellings with garaging and improved vehicular access.

Decision: No objections raised by Councillors.

2844b. **Planning Decisions**

Ref:22/01694/FUL (validated 27/04/2022): West Park House, Stanway Manor, Rushbury, Shropshire, SY6 7EF

Proposal: Installation of a replacement wood pellet silo

Decision: Grant Permission

2845. **ANNUAL GOVERNANCE AND ACCOUNTIBILITY RETURN**

2845a. **Presentation and Acceptance of 2021/2022 Accounts**

Councillors reviewed and accepted the 2021/2022 Accounts for the Council.

Councillor P Bodimeade proposed, Councillor A Dixon seconded and it was resolved to accept the 2021/2022 Accounts as presented and that the Chairman and Clerk sign on behalf of the Council.

2845b. **Receipt and Noting of Annual Internal Audit Report**

Councillors noted the contents of the internal auditor's report for 2021/2022 and that no issues had been raised.

2845c. **Review, Consideration and Approval of Annual Governance Statement**

Councillors reviewed the assertions contained within the Annual Governance Statement. Each assertion was considered and Councillors agreed the assertions as set out in the completed document.

Councillor P Bodimeade proposed, Councillor A Dixon seconded and it was resolved to accept the assertions as set out in the Annual Governance Statement and that the Chairman and Clerk sign on behalf of the Council.

2845d. **Presentation and Approval of 2021/2022 Accounting Statements**

Councillors considered the contents of the Accounting Statements for 2021/2022.

Councillor P Bodimeade proposed, Councillor A Dixon seconded and it was resolved to accept the 2021/2022 Accounts as presented and that the Chairman sign on behalf of the Council.

2845e. Presentation and Approval of Certificate of Exemption

Councillors noted the criteria eligible for the Parish Council to claim exemption from full reporting requirements to the external auditor. It was noted that although the Council may claim exemption, all documents would be displayed on the Council's website.

Councillor P Bodimeade proposed, Councillor A Dixon seconded and it was resolved that the Chairman and Clerk sign the Certificate on behalf of the Council.

2845f. Appointment of Internal Auditor for Year 2022/2023

Councillors noted the retirement of the internal auditor and expressed their sincere appreciation for the service provided by him to the Council. The Clerk advised Councillors that he would seek an alternative auditor for the coming year.

2846. FINANCIAL REPORT

2846a. Current Finances: Councillors noted the balances on the Council's accounts.

Community Account at 02.06.2022	£8,258.09
Deposit Account at 01.06.2022	£3,501.06

2846b. Invoices to Pay May

Grahame Hurst (Internal Auditor) (N/A)	£75.00
Shropshire Council (7170625)	£100.00
Rushbury Village Hall (3360)	£55.00
Clerk Salary (April to June) (N/A)	£750.00

Councillor A Richards proposed, Councillor Ms A Henderson seconded and it was resolved that the payments be made.

2847. COMMUNITY AFFAIRS

2847a. Village Hall

Councillor T Flashman advised that a meeting of the Village Hall Committee was scheduled for the following week.

2847b. Millennium Green

Councillors noted that the jubilee events were well attended and received.

Councillors noted the endorsement on the insurance policy which covers the play area and the requirement for inspections. It was agreed that at the upcoming parish meeting, the topic be raised to ensure that the insurers requirements are being adequately met.

2848. PARISH MATTERS

2848a. Water Leak: Councillor T Flashman advised that a water leak had been discovered on land near his depot and adjoining property. This was being investigated.

2848b. Traffic Calming Measures: Councillor P Bodimeade reminded Councillors of his desire to see traffic calming measures and the potential for trellis fencing at approaches to Longville and Wall Under Heywood.

Councillors noted feedback being received from colleagues at Hope Bowdler that following the introduction of the speed indicator device traffic speeds appeared to be back on the increase.

It was agreed that the engagement of colleagues from Shropshire Council Highways Department was important to help move these initiatives forward.

2849. ITEMS FOR NEXT MEETING'S AGENDA

a) Parish Survey

b) Clerk to be advised of items in advance of meeting.

2850. **FURTHER MEETING DATES**
18 July 2022

The Chairman declared the meeting closed at 9:00pm.

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Chairman

Date: 26 September 2022