

**THE MINUTES OF THE MEETING OF RUSHBURY PARISH COUNCIL HELD ON 16<sup>th</sup> JUNE 2025 AT  
7:30PM AT THE COMMITTEE ROOM, RUSHBURY VILLAGE HALL**

**19. WELCOME**

Cllr Lowndes welcomed everyone to the meeting of Council.

**20. PRESENT**

Cllrs M Lowndes – Vice Chairman, F Turner, E Riley, R Madeley, P Bodimeade.  
Clerk N Green.

**21. APOLOGIES FOR ABSENCE**

Cllrs A Richards, J Hartley, A Dixon

**22. DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

None declared.

**23. PUBLIC SESSION**

None.

**24. MINUTES OF THE ANNUAL PARISH ASSEMBLY HELD 28<sup>th</sup> APRIL 2025, MINUTES OF THE ANNUAL GENERAL MEETING HELD 19<sup>th</sup> MAY 2025 and MINUTES OF THE PARISH COUNCIL MEETING HELD 19<sup>th</sup> MAY 2025.**

It was proposed by Cllr Riley and seconded by Cllr Turner that the minutes of the annual parish meeting be adopted, it was resolved that the Chairman sign them as a true record.

It was proposed by Cllr Riley and seconded by Cllr Madeley that the minutes of the annual general meeting 2025 be adopted, it was resolved that the Chairman sign them as a true record.

It was proposed by Cllr Turner and seconded by Cllr Madeley that the minutes of the parish meeting held 19<sup>th</sup> May 2025 be adopted, it was resolved that the Chairman sign them as a true record.

**25. CHAIRMANS REPORT**

Cllr Lowndes read out a report prepared by the Chairman A Richards in his absence.  
Appended below.

**26. CLERKS REPORT**

The Clerk stated that he had spoken with SALC and they suggested it was good practise to advertise Councillor vacancies.

The Clerk stated that he had submitted the election expense claim forms as required.

The Clerk stated he had updated the planning portal regarding the development proposal at Longville.

The Clerk stated he had written to the new Shropshire Councillor for Corvedale and invited him to attend Parish meetings.

The Clerk reported that the Audit had been completed with no issues although some recommendations were made.

**27. COUNCILLOR VACANCY**

Cllr Lowndes reported that Cllr Richards had informed him there was a prospective candidate for the vacant post who had expressed an interest last year. It is expected he will fill the vacant role.

**28. PLANNING APPLICATIONS**

Cllr's considered the planning applications detailed below:

Reference: 25/02130/TCA (validated: 11/06/2025) Address: St Peters Church, Rushbury, Shropshire, Proposal: Fell 1no. Japanese Cherry (T001) & 1no Hawthorn (T021) within Rushbury Conservation Area.

The Cllr's discussed the application and considered it acceptable given a professional tree survey had been completed.

**Action:** Clerk to update planning portal.

Reference: 25/01605/TEL Proposal - 24/7 telecommunications cell site, Location - Land At Gilberries Hall Farm, Gilberries Lane, Wall Under Heywood, Church Stretton, Shropshire.

The Cllr's noted the above application had been approved.

The Clerk stated that he had forwarded a number of letters from Shropshire Council concerning the proposed development at Longville (Reference: 25/01447/OUT, Proposal - Outline application for the erection of 9 dwellings, Location - Yard At Home Farm, Longville In The Dale, Much Wenlock, Shropshire, TF13 6DS). He highlighted that the Parish Council had chosen not to respond to the Tree preservation order and that there was to be a site visit on the 24.06.25 prior to a committee hearing. It had been stated that there was a recommendation to refuse the application. Councillors were invited to attend the site visit and meeting or send a written communication.

Cllr Riley stated he considered the development to be positive and it should be supported by the PC. He felt that someone should attend the site visit and a letter of support submitted.

The Cllr's confirmed that no Parishioners nor the Applicants had contacted them.

Cllr Bodimeade stated that he considers the application caters for a range of options.

Cllr Madeley stated that moving the farm vehicles further away from the village was positive.

Cllr Lowndes stated that the PC had experienced issues previously when they did not fully support applications. He pointed out that he thought felling the Oak tree would be an issue and there were a number of objections. He clarified that it does include two affordable properties.

19:57 Dr Stanford (Shropshire Councillor) arrived.

Cllr Lowndes stated he would prepare a letter for a response.

Dr Stanford offered to obtain advice with regards to the best method of expressing the PC's views.

Cllr Bodimeade stated he did not consider that the access route was an issue.

## 29. FINANCIALS

The following list of accompanying invoices were reviewed; Members also received the latest bank reconciliation (May) which brought the accounts to the 31<sup>st</sup> May 2025 to £19,830.38. All documents will be signed off by the Chairman and it was **RESOLVED** to authorise the payments that have been made or were to be made.

REF	DESCRIPTION	STATUTES	Account
1	IT Licence	LGA 1972 S.111	£82.32
2	Village hall	LGA 1972 S.133	£16.50
3	Web Site	LGA 1972 S.142	£11.99 (direct debit)
4	Bank Charges	LGA 1972 S.111	£8.00
5	HMRC	LGA 1972 S.112	£139.21
6	Insurance	LGA 1972 S.111	£673.29
7	Ground Main	HA 1980 S.96	£375.25

8	Auditor	LGA 1972 S.111	£150.00
9	Batteries	LGA 1972 S.111	£540.00
10	Salary	LGA 1972 S.112(2)	£700.50

The Clerk stated that the VAT reclaim for the 23/24 and 24/25 tax periods which amounted to £1541.09 had been received.

The Clerk stated that he had been informed a CIL amount of £508.68 had been awarded to the PC but the monies were awaited. Cllrs discussed how CIL funds could be used and it was decided to discuss this at the next meeting.

**Action:** Clerk to monitor CIL payment.

### **30. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN**

#### **A. Presentation and Acceptance of 2024/2025 Accounts**

Councillors reviewed and accepted the 2024/2025 Accounts for the Council.

Cllr Madeley proposed, Cllr Bodimeade seconded and it was resolved to accept the 2024/2025 Accounts as presented and that the Chairman and Clerk sign on behalf of the Council.

#### **B. Receipt and Noting of Annual Internal Audit Report**

Councillors noted the contents of the Internal Auditor's Report for 2024/2025. It was noted there were some recommendations for consideration including having a policy for reserve funds.

#### **C. Review, Consideration and Approval of Annual Governance Statement**

Councillors reviewed the assertions contained within the Annual Governance Statement. Each assertion was considered and Councillors agreed the assertions as set out in the completed document.

Cllr Riley proposed, Cllr Turner seconded and it was resolved to accept the assertions as set out in the Annual Governance Statement and that the Chairman and Clerk sign on behalf of the Council.

#### **D. Presentation and Approval of 2024/2025 Accounting Statements**

Councillors considered the contents of the Accounting Statements for 2024/2025.

Cllr Bodimeade proposed, Cllr Madeley seconded and it was resolved to accept the 2024/2025 Accounting Statements as presented and that the Chairman sign these on behalf of the Council.

#### **E. Presentation and Approval of Certificate of Exemption**

Councillors noted the criteria for the Parish Council to claim exemption from full reporting requirements to the external auditor. It was noted that although the Council may claim exemption, all documents would be displayed on the Council's website.

Cllr Bodimeade proposed, Cllr Madeley seconded and it was resolved that the Chairman and Clerk sign the Certificate on behalf of the Council.

#### **F. Noting of the Commencement Date for the Exercise of Public Rights**

Councillors noted the commencement document setting out the Exercise of Public was to be published on the Council's web page on the 17.06.25.

### **31. CORRESPONDENCE**

The Clerk stated he had been copied into communication between the Wainwright Trust and SC concerning the BT phone box. The Trust intend to adopt the box and the process will be commenced.

The Clerk highlighted a letter he had circulated from Alex Wagner of SC who wanted to engage with the Parish Councils. Cllr Lowndes suggested we discussed this at the next meeting so Cllr's had the time to consider a response.

**32. COMMUNITY AFFAIRS**

Cllr Bodimeade noted the road sign in Longville that was obstructing the view of residents exiting the new barn development. He also mentioned the condition of the Longville Arms had continued to deteriorate.

**33. SHROPSHIRE COUNCILLOR**

Dr Stanford introduced himself as the new Councillor for Corvedale. He pointed out that the boundary now included Cardington and was quite big geographically. He stated that he considers his role to be that of a conduit between Parishioners and SC.

He went on to state that the key priorities highlighted by SC were pot-holes, communicating with Local and Parish Councils better and the Northwest relief road.

He sits on the Health Overview and Scrutiny Committee.

**34. ITEMS FOR NEXT AGENDA**

A response to Alex Wagner, the Longville Arms, CIL funds and a reserves policy were suggested as agenda items for the next meeting.

**35. NEXT MEETING DATE**

The next meeting is scheduled for 7.30 pm on the 21<sup>st</sup> July 2025 at the Committee Room, Rushbury Village Hall.

Cllr Lowndes thanked everyone for their attendance and closed the meeting at 8.40 pm.

.....  
Chairman

.....  
Date

These minutes will remain in draft format until signed by the Chairman as a true record.

Good evening all,  
I have recently met up with Glen Lovelock from South Shropshire Highways on some work they were doing on drainage works in East Wall. He said it had been arranged at very short notice by the new manager at Shropshire highways.

He said this was happening quite often since the new manager took up this role. But he said he has know complaints because there has been alot more small jobs ticked off the list. He still encourages us to report any highways and other issues through the Fixmystreet site.

I hope Nick is with you tonight, but if not, it is because he has been poorly.

He wanted me to let you know that he is keen to join us and would like the process to begin for co-option.